

## **“Call Office Angels,” said Voice from the Corner Office**

When Roosevelt Thomas Consulting & Training needed to find a replacement for a full-time staff accountant who was leaving the firm, the search started at the top – literally. Through his executive network, President Roosevelt Thomas heard about the success one of his presidential peers had gotten from Office Angels and he contacted Office Angels President Essie Escobedo for help.

“Essie determined what kind of help we needed and she quickly came back to us with someone who was a perfect fit,” said Dave Rupp, Roosevelt Thomas’ vice president of operations. “It was awesome. Our Office Angel handled everything the former employee did and she did it all working just three half-days a week.”

When Rupp described the “everything” his Angel would be doing, it became clear that the Angel would need a sophisticated level of financial expertise and the ability to work independently. “There was a wide range of financial activities that warranted attention – everything from invoicing and payment processing to paying our consultants and vendors,” he explained. “I needed someone who could work without the minute-by-minute supervision that most temporary employees require,” he said.

Working on internal accounting tasks represented only one side of the position’s responsibilities. The Angel would have to be able to manage payment processing for outside vendors and oversee the payroll service as well. “Our Angel worked directly with our payroll service to make sure that tax reporting was done correctly and submitted on time. In addition, our Angel performed all the year-end processing and everyone who needed a 1099 or W-2 had the appropriate document on time.”

More than just a source of technical competency, Office Angels are known for their ability to “hit the ground running,” Rupp said his personal experience validates that reputation. “Walking into a situation without the benefit of transition, our Angel was able to pick up the current operations rapidly. She researched and corrected numerous errors in our books, and identified changes and solutions to improve our operations,” he pointed out. “This is exactly the kind of independence and dependability that all employers seek in positions of trust.”

The four months the Office Angel worked with Rupp’s team gave him enough time to properly screen and hire a full-time replacement without having to worry about how the day-to-day work was getting done.

“Office Angels gave us fantastic support during a difficult time and when we need help in the future, they will be our first call,” Rupp explained. “Our Angel was fabulous from day one. Having Office Angels as a source of competent, professional help is just what a growing firm like ours needs.”

### **About Roosevelt Thomas Consulting & Training**

A full-service diversity strategy consulting and training organization, Roosevelt Thomas Consulting & Training uses its revolutionary Strategic Diversity Management™ - a proprietary decision-making craft to help client companies succeed. The firm’s approach centers on innovative thought leadership that aligns business vision, strategy and objectives with a diversity management process.

The Atlanta-based firm’s clients include leading financial institutions, national retailers, insurance companies, manufacturers and distributors, and healthcare organizations.

### **About Office Angels**

Office Angels serves small business owners as the exclusive gateway to the at home workforce, a large community of professionals with experience in every facet of business operations. Business owners work with Office Angels secure experienced professionals who can do what needs to be done in finance, marketing, customer service and sales on an “as needed” basis.